

**THURSTON COUNTY FIRE DISTRICT THREE
BOARD OF FIRE COMMISSIONERS**

MINUTES OF THE MEETING

January 21, 2010

I. CALL TO ORDER, FLAG SALUTE: 5:30 pm

Present:

Chairman Houser
Vice Chairman Christiansen
Commissioner Dobry

II. AGENDA APPROVAL

MOTION: To approve the agenda with revisions to the order.

Motion: Vice Chairman Christiansen

Second: Commissioner Dobry

Vote: Unanimous

Motion carried.

Revisions: Move VI.A. Property Purchase Offer; Orem Trust to V.1., prior to Committee Reports. Add to VII.A. Steps to Annexation.

III. HEARING OF THE PUBLIC/MEMBERS PRESENT

Chief Broman introduced Lacey City Council member, Cynthia Pratt, who announced the gathering of an informational meeting for the community regarding the City's annexation to Lacey Fire District on January 30, 2:00 - 4:00 pm, Saint Martin's Norman Worthington Conference Center. She said this is one of three such community meetings that will take place before the election in April and invited the Board and District members to attend.

Chief Brooks introduced newly-hired paramedic, Tyler Byers who began orientation on January 16 and will join "B" shift on January 23.

Chief Pearson introduced newly-hired firefighter, Steve Montgomery, formerly a volunteer firefighter since 2006, who joined "B" Shift as a Temporary Firefighter on January 16.

Kelly Perry, President of Lacey Professional Firefighters, inquired about a plan for educating the public about annexation. The Local's goals are to help mobilize citizens to vote, facilitate community meetings to help voters understand the proposal and communicate back to the citizens the plan for annexation.

IV. APPROVAL OF CONSENT AGENDA

MOTION: To approve the consent agenda as presented.

Motion: Vice Chairman Christiansen

Second: Commissioner Dobry

Vote: Unanimous

Motion carried.

- A. Minutes of the January 7, 2010 meeting of the Board of Fire Commissioners.
- B. General Fund checks numbered # 10206 through # 10241 in the amount of \$80,772.87.
- C. Payroll # 1A in the amount of \$410,605.11.

V. COMMITTEE REPORTS

V.1. Property Purchase Offer; Orem Trust

Mr. Pat Bucknell presented an offer to purchase District-owned property located at 9013 Mullen Road from his wife's trust, the Orem Trust, for the purpose of donating the property to the Lions Club, allowing them to own and remodel the Northwest Eyeglass Recycling Center that currently exists on the property and is being leased by the District to the Lions Club.

Dr. Robert Pinson, operations manager of the recycling center, described the work of the Lions Club on the property and that their five year lease with the District is set to expire this year. He also stated that the Lions Club is in need of expanding the current space and owning the property, rather than leasing it, would allow them to do this.

There was discussion about the impact to the District in the future if they sold the property. Chief Broman provided the Board with potential issues regarding facility needs should annexation of the City be approved by voters, future storage needs of equipment and vehicles for the District, and future communications needs in which they may be able to utilize the existing cell tower to meet those needs. The owner of the cell tower pays \$2,800 per month on a renewable lease.

After extensive discussion, it was determined it would not be in the best interest of the District to sell the property and agreed to begin discussions about renewing the lease to the Lions Club and the possibilities of allowing them to expand existing facilities on the property.

A. EMS - MEDIC ONE

Vice Chairman Christiansen reported on the January 20 meeting of the Council:

- The Council reported graduating 28 of 31 students on December 21, 2009.
- A letter was received by Chief Small, South Bay Fire District 8, with praise for the great incident response in the management transition following the death Chief Thompson.

- An overview of Legislative bills and the Legislative Day in Olympia was presented.
- A revised scope of the Safe Kids program was presented and discussed.
- The recent elimination of State committees means that EMT certification will only be done through the National certification program rather than the previous state and local certification as well.
- Dr. Larry Fontanilla, the new Medical Program Director at St. Peter's Hospital Emergency Room, was introduced to the Council.

B. CAPCOM

Chairman Houser will serve on the newly-created Transition Planning Committee which is responsible for redrafting the Inter Governmental Agreement for administration by an independent agency.

C. CITY / DISTRICT LIAISON

Chairman Houser will attend the upcoming February 3rd meeting. The purpose of the meeting is to discuss a joint approach to communicating annexation of the City to voters and responses to frequently asked questions by voters.

D. THURSTON COUNTY FIRE COMMISSIONERS ASSOCIATION

Vice Chairman Christiansen reported on the January 19th meeting in which new officers were sworn in and CAPCOM made a presentation of the CAD program.

Commissioner Christiansen further reported that he attended the Nisqually Tribe Annual Awards reception and the District received \$6,100 from the Tribe. He thanked them for their contribution and said the District looked forward to meeting with them to discuss their fire and EMS needs. Chief Broman will arrange such a meeting with the Tribe.

E. THURSTON REGIONAL PLANNING COUNCIL

Commissioner Dobry reported on the last meeting of the Council. Grant funding for the State buildable lands program was eliminated due to budget cuts. A draft Employment Population Forecast report was distributed. Revisions will be made a presented to the Council for adoption at the next meeting.

VI. OLD BUSINESS

A. Nomination for Board of Fire Commissioners Officers

MOTION: To retain Commissioner Houser as Chair.

Motion: Vice Chairman Christiansen

Second: Commissioner Dobry

Vote: Unanimous

Motion carried.

MOTION: To retain Commissioner Christiansen as Vice Chair.

Motion: Chairman Houser
Second: Commissioner Dobry
Vote: Unanimous
Motion carried.

A formal vote of these nominations will take place at the next meeting.

Committee appointments were made as follows:

MOTION: To approve Commissioner Christiansen as the representative to the EMS Council.

Motion: Chairman Houser
Second: Commissioner Dobry
Vote: Unanimous
Motion carried.

MOTION: To approve Commissioner Dobry as the 1st alternate to the EMS Council.

Motion: Chairman Houser
Second: Vice Chairman Christiansen
Vote: Unanimous
Motion carried.

MOTION: To appoint Chief Brooks as the 2nd alternate to the EMS Council.

Motion: Chairman Houser
Second: Vice Chairman Christiansen
Vote: Unanimous
Motion carried.

MOTION: To approve Commissioner Houser as the representative to CAPCOM.

Motion: Vice Chairman Christiansen
Second: Commissioner Dobry
Vote: Unanimous
Motion carried.

MOTION: To approve Commissioner Christiansen as alternate to CAPCOM.

Motion: Chairman Houser
Second: Vice Chairman Christiansen
Vote: Unanimous
Motion carried.

MOTION: To appoint Chief Broman as 2nd alternate to CAPCOM.

Motion: Chairman Houser
Second: Vice Chairman Christiansen
Vote: Unanimous
Motion carried.

MOTION: To approve Commissioner Dobry as representative to TRPC.

Motion: Chairman Houser
Second: Vice Chairman Christiansen
Vote: Unanimous
Motion carried.

MOTION: To appoint Commissioner Christiansen and Chief Broman as alternates to TRPC.

Motion: Chairman Houser
Second: Vice Chairman Christiansen
Vote: Unanimous
Motion carried.

MOTION: To create a new ad hoc committee entitled LFD/Nisqually Tribe liaison committee and approve Commissioner Christiansen to serve on the committee with Commissioner Dobry as the alternate.

Motion: Chairman Houser
Second: Commissioner Dobry
Vote: Unanimous
Motion carried.

B. Draft Ballot Title and Explanatory Statement

Chief Broman reported that he provided suggestions to the District's attorney but noted that the City attorney's version of the Ballot Title and Explanatory Statement had already been approved by the County for the Voter's Pamphlet. Broman will continue to work with the attorneys to merge both of their drafts for one unified title and statement.

Chairman Houser requested that Chief Broman produce a timeline in preparation for publication of the Voter's Pamphlet so the District does not miss any deadlines.

VII. NEW BUSINESS

A. Steps to Annexation

There was extensive discussion about the part the District can play and what individual Board members can do to promote ballot measures. Based on this discussion, Chief Broman will draft a plan and a timeline to communicate to District citizens about the ballot measure: Annexation of the City of Lacey into Lacey Fire District.

VIII. ADMINISTRATIVE REPORT

A. Firefighter Training Academy

Chief Broman distributed information about sending new firefighters through a formal training academy program such as the Washington State Firefighter Training Academy or the Bates

Technical College Academy. Total costs, including tuition and wages, are approximately \$25,000 for Firefighter I and Firefighter II training. While these programs are comprehensive and desirable, the cost is a limiting factor. This was provided for information purposes only. No action was taken.

B. Washington Fire Commissioners Association (WFCA) Annual Membership Renewal

Chief Broman announced that the District will renew their membership to the WFCA in the amount of \$3,169 for 2010.

IX. COMMISSIONERS' COMMENTS

Chief Broman gave a brief explanation to Commissioners about the 2009 Budget Summary report provided them at the beginning of the meeting.

Vice Chairman Christianson thanked Chief Heikes and Firefighter Ryan Cox for the day of training of January 16. Christiansen praised members for their dedication to a way of life and the volunteer work they do on behalf of the District.

Commissioner Dobry said he plans to participate in a day of training later this month. He further stated is full support of the annexation of the City and will be making a presentation of the ballot proposal to residents of Panorama City in February.

X. OTHER INFORMATION

None.

XI. PENDING LIST

	Item	Status
A .	Suggestion Box Proposal	Staff to develop draft.
B .	Vehicle Maintenance Program	Evaluate consultant recommendations on program.
C .	PIO Program	Develop job expectations.

XII. HEARING OF PUBLIC/MEMBERS PRESENT

Kelly Perry endorsed the work of the State Fire Academy and the value of its training to the District. He further commented on the work the Citizens Committee can do on the annexation ballot measure versus what the District is able to do. He also noted that he is working with Frank Kirkbride, Sandra Romero, and Cynthia Pratt to form a citizen's group to promote the measure. The members fully endorse the idea of a joint town hall meeting.

Next meeting: Thursday, February 4, 2010 – 5:30 pm

XIII. ADJOURNMENT

The meeting was adjourned at 8:05 p.m.

Chairperson

Commissioner

Commissioner

ATTEST: _____
Secretary