

**THURSTON COUNTY FIRE DISTRICT THREE
BOARD OF FIRE COMMISSIONERS**

MINUTES OF THE MEETING

January 22, 2009

I. CALL TO ORDER, FLAG SALUTE: 7:00 p.m.

Present:

Chairman Kirkbride
Vice Chairman Houser
Commissioner Christiansen

II. AGENDA APPROVAL

MOTION: To approve the agenda as written.

Motion: Vice Chairman Houser

Second: Commissioner Christiansen

Vote: Unanimous

Note: Chairman Kirkbride announced intent of the Board to meet in Executive Session at approximately 7:15 pm to consult telephonically with the District's attorney regarding potential issues of litigation.

III. HEARING OF THE PUBLIC/MEMBERS PRESENT

One member of the public attended the meeting and encouraged the Board to continue talks with the City of Lacey in order to work out their differences and continue to provide the best, well-staffed service to the citizens of the District and the City.

IV. APPROVAL OF CONSENT AGENDA

MOTION: To approve the Consent Agenda with one clarification of the January 8, 2009 minutes as noted below.

Motion: Vice Chairman Houser

Second: Commissioner Christiansen

Vote: Unanimous

A. Minutes of the January 8, 2009 regular meeting, the January 12, 2009 special meeting, and the January 15, 2009 special meeting of the Board.

B. General Fund warrant vouchers #8853 through #8894 in the amount of \$36,509.42.

C. Payroll #1A in the amount of \$382,564.41.

Clarification to January 8, 2009 regular meeting minutes.

Commissioner Christiansen clarified his comments in item VI. New Business related to the City of Lacey's staffing proposal. What he intended to convey is that the issue is the way we staff is not the issue; the issue is that we need more staff. We don't have enough staff and that's what makes it a money issue. We need more money in order to get more staff.

V. COMMITTEE REPORTS

A. EMS - MEDIC ONE

Chairman Kirkbride reported on the January 21, 2009 meeting. It was a routine meeting with discussion about by-laws; report on the CAD unit; CPR study in conjunction with University of Washington.

Cardiac arrest survival statistics were reported to be 5% nationwide; in Thurston County, 25-33%; King County, 58%; Seattle, 59%. Credit high numbers in King County & Seattle with aggressive CPR training which we hope to see more of in Thurston County in the future.

District 1 has been requested a higher than market rate to house a medic unit at their facility. By consensus, Medic One will pay all contractors except District 1 at the new county rate, while District 1 would stay at the slightly higher rate. Today, we receive \$6,684 for Medic 3 and Medic 6 each. If the new rate is adopted, this amount would double.

B. CAPCOM

Next meeting Wednesday, January 28, 2009.

C. THURSTON COUNTY FIRE COMMISSIONERS ASSOCIATION

Vice Chairman Houser reported on the installation of officers at the meeting held last week. Further, the association reviewed its mission and goals for the coming year.

Chairman Kirkbride distributed the Association's Legislative update of January 22.

Adjourn to Executive Session on matters of potential litigation at 7:15 pm.

Meeting reconvened at 7:39 pm.

D. DISTRICT/CITY LIAISON

Vice Chairman Houser reported that the regularly scheduled January 22 meeting was cancelled in light of the January 14,

2009 letter sent charging the District with breach of its service contract with the City.

MOTION: To respond to the letter of January 14, 2009 and direct the chief to finalize and prepare a letter of response to be delivered to the City first thing in the morning.

Motion: Vice Chairman Houser

Second: Commissioner Christiansen

Vote: Unanimous

Chief Broman noted that as soon as the letter has been delivered to the City, it will be made available to the public on the District's website.

E. THURSTON REGIONAL PLANNING COUNCIL

Chairman Kirkbride reported on the Council meeting agenda, which was primarily related to the State's stimulus package presented by the Governor in the amount of \$6 billion. The Federal stimulus package is still under debate.

All projects were submitted by January 5; funding will be made by March 1. The rules of the process are that projects have 90 days to advertise and 120 days to award the contract. Many of the projects are for transportation. The revenue is expected to be expended within the next two years and is projected to create thousands of jobs.

VI. OLD BUSINESS

None.

VII. NEW BUSINESS

A. Election of Officers

There was brief discussion about keeping the organization of officers the same in order to maintain continuity in light of the recent events with the City.

Chief Broman commented there is no pro or con for keeping or changing officer positions at this point.

MOTION: Nominate Vice Chairman Houser to the position of Chairman.

Motion: Chairman Kirkbride

Second: Commissioner Christiansen

Nominate Commissioner Christiansen to the position of Vice Chair.

Motion: Vice Chairman Houser

Second: Chairman Kirkbride

The vote on these two motions will be taken at the next regular board meeting.

B. WFCA 2009 Membership

Renewing the District's dues for 2009 will be \$3,169.00 which was not included in the 2009 budget.

After brief discussion, there was consensus to renew membership for 2009 with a keen eye to the value of our membership and with the understanding the Commissioners will attend the meetings at their own expense.

MOTION: To pay the dues to the Washington Fire Commissioner's Association for the District's 2009 membership in the amount of \$3,169.00.

Motion: Vice Chairman Houser

Second: Commissioner Christiansen

Vote: Unanimous

C. Transfer of Surplus Equipment to New Market Vocational Program

Chief Broman recommends the District transfer ownership of surplus equipment to New Market vocational Skills Program for use in non-emergency skills training and preparing students for a potential fire service career. Surplus items include: (3) duty uniform Nomex shirts; (3) duty uniform Nomex trousers; (2) Cairns 660C fire helmets; (2) pair rubber fire boots; and, (1) pair bunker boots

MOTION: To surplus the items as described in VIII C on the consent agenda of January 22, 2009.

Motion: Vice Chairman Houser

Second: Commissioner Christiansen

Motion: Unanimous

VIII. ADMINISTRATIVE REPORT

Chief Broman brought the following items to the attention of the Board for their future consideration:

A. Suggested Workplace Training

B. Option to have a trained responder to inhabit Station 32 mobile home.

After discussion, the consensus was in favor of the idea if the District can come up with a plan for making it happen for the least cost, if it will help with staffing issues and if it will help a member.

C. Re-Chassis One of Two Medic Units

The board concurs to begin the process of getting bids utilizing funds from the district's Equipment Repair & Replacement Fund.

D. Timely Payment of Outstanding Warrants

Chief Broman reports that because of our current process, payments on outstanding invoices are often late. He requests the Board change our policy to authorize the Chief to approve expenses up to a certain dollar amount as well as upgrading technology and processes to meet due dates in a timely manner. A formal proposal will be brought to a later meeting.

E. Washington Surveying & Rating Bureau

Chief Broman reported receiving a letter from WSRB in relation to closure of Station #35 and an adjustment to their records based on this information.

IX. COMMISSIONER'S COMMENTS

Commissioner Christiansen brought forward the issue of fire fighter educational reimbursement. Chief Broman that this issue is being addressed at the next labor management meeting.

Chairman Kirkbride announced that he will be out of the country the week of February 16. He asked the other Board members to cover his regular schedule that week.

Further, Kirkbride recommended Chief Broman contact WSU, Central and Eastern and how their fire contracts work with Fire Districts.

X. OTHER INFORMATION

None.

XI. PENDING LIST

	Item	Status
A.	Suggestion Box Proposal	Policy Documents to be developed.
B.	Handbook Draft Revision 3	Policy Documents to be developed.
C.	Extended care for LEOFF 1 employees	Insurance Providers are reviewing applications.

D.	Station Security: Vehicles in Parking Lot	Assigned to Chief Broman to research alternatives and cost.
E.	Juvenile Fire setter Program	Evaluate county-wide program
F.	Maintenance Shop	Evaluate contract work for shop. Commission Christiansen stated that Meridian Hughes has expressed interest, pending the outcome of their proposals to other surrounding Fire districts.

XII. HEARING OF PUBLIC/MEMBERS PRESENT

Alex Christiansen expressed the following concerns about timely response to District criticism.

After brief discussion, it was agreed that the Board needs to develop a process to choose the best option for responding to letters or editorials about the District and in the most timely manner. When a response is delivered, it will be made public on the District’s website.

XIII. ADJOURNMENT

The meeting was adjourned at 8:35 pm.

Chairperson

Commissioner

Commissioner

ATTEST: _____
Secretary