

**THURSTON COUNTY FIRE DISTRICT THREE
BOARD OF FIRE COMMISSIONERS**

MINUTES OF THE MEETING

February 5, 2009

I. CALL TO ORDER, FLAG SALUTE: 7:04 p.m.

Present:

Chairman Kirkbride
Vice Chairman Houser
Commissioner Christiansen

II. AGENDA APPROVAL

MOTION: To approve the agenda as written.

Motion: Vice Chairman Houser

Second: Commissioner Christiansen

Vote: Unanimous

Motion carried.

Note: The Board convened in executive session at 6:34 p.m. to discuss matters of litigation with the attorney for the District. The Board recessed the executive session at 6:56 p.m. with no action resulting.

III. HEARING OF THE PUBLIC/MEMBERS PRESENT

No comment.

IV. APPROVAL OF CONSENT AGENDA

MOTION: To approve the Consent Agenda as written.

Motion: Vice Chairman Houser

Second: Commissioner Christiansen

Vote: Unanimous

Motion carried.

- A. Minutes of the January 22, 2009 regular meeting and the January 26, 2009 special meeting of the Board.
- B. General Fund check numbers #8906 through #8948, in the amount of \$17,079.38.
- C. Payroll #1B in the amount of \$558,861.66.

V. COMMITTEE REPORTS

A. EMS - MEDIC ONE

No report.

B. CAPCOM

Vice Chairman Houser distributed materials from the last meeting, specifically the 911 Legislative Update, including the next generation 911 funding study and the bill that will be dropped this week. CAPCOM will be drafting a letter in support of the bill which purports to do away with the County's excise tax and call it a 911 fee for every telephone line in Thurston County with increases each year to provide funding for the transition to the next generation 911.

MOTION: To endorse this bill request and support the draft letter to be sent by CAPCOM to Thurston County Representatives and Senators.

Motion: Vice Chairman Houser

Second: Commissioner Christiansen

Vote: Unanimous

Motion carried.

A recap of 2008 activity was also distributed. There was brief discussion about the accuracy of the data. Chief Broman reported that the District uses the data from CAPCOM to compare with their own data before publishing to the public. The only way to have completely accurate statistics is to install Mobile Data Terminals in emergency vehicles.

Finally, Houser reported that the Budget committee will be comprised of three Chiefs and three Commissioners, including one County Commissioner.

C. THURSTON COUNTY FIRE COMMISSIONERS ASSOCIATION

No report. Next meeting February 17, 2009.

D. DISTRICT/CITY LIAISON

No report.

E. THURSTON REGIONAL PLANNING COUNCIL

Chairman Kirkbride announced the next meeting is February 6, 2009. On the agenda will be a presentation by the Chehalis tribe on their Grand Mound ten-year development plan.

VI. OLD BUSINESS

A. Election of Board Officers for 2009

MOTION: To elect Skip Houser as Chairman of the Board of Fire Commissioners for 2009.

Motion: Chairman Kirkbride

Second: Commissioner Christiansen

Vote: Unanimous

Motion carried.

MOTION: To elect John Christiansen as Vice Chairman of the Board of Fire Commissioners for 2009.

Motion: Chairman Houser

Second: Commissioner Kirkbride

Vote: Unanimous

Motion carried.

B. Citizen Letter

Commissioner Kirkbride explained that this letter is an attempt to explain more thoroughly the District stakeholders the position of the District and why the need to close Station 35.

MOTION: To adopt this open letter to the citizens to be signed by the Commissioners.

Motion: Chairman Houser

Second: Commissioner Kirkbride

Vote: Unanimous

Motion carried.

There was brief discussion about some minor edits, which Chief Broman will make prior to mailing.

VII. NEW BUSINESS

None.

VIII. ADMINISTRATIVE REPORT

Chief Broman brought the following items to the attention of the Board:

A. Draft 2008 Response Times Compliance Report

This report is in response to a Legislative directive to set benchmarks and whether we have met our goals each year.

MOTION: To accept the Response Times Compliance Report for 2008 as presented at this meeting.

Motion: Chairman Houser

Second: Commissioner Kirkbride

Vote: Unanimous

Motion carried.

There was brief discussion about this report and its relationship to the City contract. This legislation was adopted after the contract was entered into with the City.

B. Clarification about replacement of Aid Unit chassis. Bids are due February 17.

C. Website has been updated to include the press release that was unpublished by the Olympian and a You Tube video about firefighter staffing.

D. Request for proposals are out for consultants regarding the District operational study.

Chairman Houser suggested to Chief Broman that an accounting of staff time in response to the litigation by the City be added to the Pending list.

IX. COMMISSIONERS' COMMENTS

Vice Chairman Christiansen praised the Department for their work on the website. He also thanked the members for all the time they are putting into providing information related to the lawsuit. Finally, he praised the safety program.

Commissioner Kirkbride reminded the Board that he will be out of town at the next meeting. He praised Chief Broman for an excellent press release regarding the lawsuit. Further, JayRay continues to be in contact with us and offer their services.

Chairman Houser praised past-Chairman Kirkbride for his excellent leadership of the Board throughout the past year, during a tumultuous time for the District.

X. OTHER INFORMATION

None.

XI. PENDING LIST

	Item	Status
A.	Suggestion Box Proposal	Policy Documents to be developed.
B.	Handbook Draft Revision 3	Policy Documents to be developed.
C.	Extended care for LEOFF 1 employees	Insurance Providers are reviewing applications.
D.	Station Security: Vehicles in Parking Lot	Assigned to Chief Broman to research alternatives and cost.
E.	Juvenile Fire setter Program	Evaluate county-wide program
F.	Maintenance Shop	Evaluate contract work for shop. Commission Christiansen stated that Meridian Hughes has expressed interest, pending the outcome of their proposals to other surrounding Fire districts.

XII. HEARING OF PUBLIC/MEMBERS PRESENT

Steve Crimmins invited the Board to a ride-a-long and emphasized the importance to have that first-hand experience.

Neil Towers addressed the Response Times report and clarified that the statistics report on District response times but do not include response within the City, which would show much shorter response times.

Dustin Hulbrock thanked the Board for an excellent job on the press release and the timeliness of their response.

XIII. ADJOURNMENT

The meeting was adjourned at 7:52 p.m.

Chairperson

Commissioner

Commissioner

ATTEST: _____
Secretary