

**THURSTON COUNTY FIRE DISTRICT THREE  
BOARD OF FIRE COMMISSIONERS**

**MINUTES OF THE MEETING**

**March 4, 2010**

**I. CALL TO ORDER, FLAG SALUTE: 5:30 pm**

**Present:**

Chairman Houser  
Vice Chairman Christiansen  
Commissioner Dobry

**II. AGENDA APPROVAL**

**MOTION:** To approve the agenda as amended.

Motion: Commissioner Dobry  
Second: Vice Chairman Christiansen  
Vote: Unanimous  
**Motion carried.**

**Additions:**

Item II.A. Meeting of the Board of Volunteer Fire Fighters  
Item VII.A. Public Hearing in Support of Annexation

**III. HEARING OF THE PUBLIC/MEMBERS PRESENT**

No comment.

**IV. APPROVAL OF CONSENT AGENDA**

**MOTION:** To approve the consent agenda as presented.

Motion: Commissioner Dobry  
Second: Vice Chairman Christiansen  
Vote: Unanimous  
**Motion carried.**

- A. Minutes of the February 18, 2010 meeting of the Board of Fire Commissioners.
- B. General Fund checks numbered # 10336 through # 10364 in the amount of \$14,312.94.
- C. Payroll # 2B in the amount of \$378,301.30.

There was discussion about the ongoing maintenance of the large bay doors at Station 34. Chief Pearson will research annual maintenance expenses and attempt to obtain an estimate for door replacements.

There was additional discussion about the repairs by Pacific Power Products. Chief Broman reported that it was determined this could only be done in an outside shop.

## V. COMMITTEE REPORTS

### A. EMS - MEDIC ONE

No report.

### B. CAPCOM

Chairman Houser reported on the meeting held March 3, 2010. Houser was voted chair of the committee and Ed Hildreth was elected vice chair.

- A letter was approved requesting that the County suspend their rules, policies and regulations during the transition to an independent agency.
- Legal research and inquiries to law firms as begun to assist with developing by-laws and an Inter Governmental Agreement related to the transition.
- Simulcast update was provided.
- An update on the IEGCP grant funding was given to allow the contract with Cindy Bricker to continue for the remainder of the year.
- A new van was purchased as part of the approved budget.
- Increase on the 911 tax is moving along.
- Houser distributed a schedule of payments for repair of the mobile unit at St. Peter's Hospital. CAPCOM's portion of the bill is about \$20,000.

### C. CITY / DISTRICT LIAISON

No report. Chairman Houser did attend the last City Council meeting and gave them an update on the Legislation related to the annexation. Chief Broman distributed a list of Frequently Asked Questions and the dates and locations where there will be public forums for citizens to get more information. Vice Chairman Christiansen requested we ask the City of Lacey to mail it to their citizens.

**MOTION:** To authorize the expenditure and mailing of an informational brochure about the annexation to the District's citizens.

Motion: Commissioner Dobry

Second: Vice Chairman Christiansen

Vote: Unanimous

**Motion carried.**

Chief Broman announced that a homeowners meeting is scheduled for next Wednesday, March 10 at the Land Yacht Harbor on Steilacoom Road. Preceding the meeting is a dinner recognizing the Fire District. Chief Broman mentioned some additional HOA meetings scheduled in March as well. He also announced there is a separate event calendar being used to track these meetings. Any Fire District staff can access the calendar and answer questions about dates and locations.

#### **D. NISQUALLY TRIBE**

Vice Chairman Christiansen reported on the training the “Government to Government” tribal orientation the District participated in on February 23<sup>rd</sup>. Commissioner Dobry stated the strategy of the District’s first meeting with the Tribe scheduled for March 11<sup>th</sup>.

#### **E. THURSTON COUNTY FIRE COMMISSIONERS ASSOCIATION**

Chairman Houser provided a brief overview of the Strength with Purpose Committee and noted that they are not currently a registered non-profit organization. They will be looking into doing so. Vice Chairman Christiansen distributed materials from and reported on the Spokane seminar of the Fire Commissioners Association. Chief Broman added a report on the formation of the CAPCOM Data Task Force.

#### **F. THURSTON REGIONAL PLANNING COUNCIL**

No report.

### **VI. OLD BUSINESS**

None.

### **VII. NEW BUSINESS**

#### **A. Setting a Public Hearing regarding a Resolution in support of Annexation.**

**MOTION:** To set a public hearing for the purpose of taking input on a resolution from the Board that would support the annexation.

Motion: Commissioner Dobry

Second: Vice Chairman Christiansen

Vote: Unanimous

**Motion carried.**

## VIII. ADMINISTRATIVE REPORT

Chief Broman distributed a report confirming that we are now in compliance regarding the proper fuel tax resulting in about a \$700 refund to the District.

Chief Broman also distributed the fire fighters wage chart, which was provided to District resident, Mr. Erickson, as requested.

Vice Chairman Christiansen requested an email outlining the wage chart and position descriptions for administrative staff as well.

## IX. COMMISSIONERS' COMMENTS

Vice Chairman Christiansen thanked all those who sent wishes and prayed for him during his recent surgery.

Chief Broman announced that the wife of District volunteer, Dale Ward, is battling cancer and has begun treatment.

Commissioner Dobry praised Joan Bouck for the work she did in sorting out the fuel tax issue and her work in preparing the Fuel Tax Report.

Chairman Houser reported on the EMS annual conference and the efforts of Chief Brooks during the conference that was the last weekend of February in Ocean Shores.

Chief Broman reported that there is no designated funding for the annual summer BBQ for all District staff. Chairman Houser instructed Chief Broman to plan on having the event and to come to the Board with a proposal of how to fund the event.

## X. OTHER INFORMATION

None.

## XI. PENDING LIST

	Item	Status
A.	Suggestion Box Proposal	Staff to develop draft.
B.	Vehicle Maintenance Program	Evaluate consultant recommendations on program.
C.	PIO Program	Develop job expectations.

## XII. HEARING OF PUBLIC/MEMBERS PRESENT

Chief Broman reported on the recent life saving efforts of the 3-month-old baby. The baby is recovering well and the District received a touching email and photo from the baby's grandmother entitled, "A Second Chance at Life."

### **XIII. ADJOURNMENT**

The meeting was adjourned at 6:35 p.m.

*Next meeting: Thursday, March 18, 2010 – 5:30 pm*

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

ATTEST: \_\_\_\_\_  
Secretary