

**THURSTON COUNTY FIRE DISTRICT THREE  
BOARD OF FIRE COMMISSIONERS**

**MINUTES OF THE MEETING**

**April 1, 2009**

**I. CALL TO ORDER, FLAG SALUTE: 5:35 p.m.**

**Present:**

Chairman Houser  
Vice Chairman Christiansen  
Commissioner Kirkbride

**II. AGENDA APPROVAL**

**MOTION:** To approve the agenda as presented.

Motion: Commissioner Kirkbride  
Second: Vice Chairman Christiansen  
Vote: Unanimous  
**Motion carried.**

The Board adjourned to Executive Session at 5:38 p.m. for a teleconference with the District attorney to discuss matters of litigation. No action was taken. The regular Board meeting reconvened at 6:13 p.m.

**III. HEARING OF THE PUBLIC/MEMBERS PRESENT**

No comment.

**IV. APPROVAL OF CONSENT AGENDA**

**MOTION:** To approve the Consent Agenda as presented.

Motion: Commissioner Kirkbride  
Second: Vice Chairman Christiansen  
Vote: Unanimous  
**Motion carried.**

A. Minutes of the March 19, 2009 regular meeting of the Board and the March 19, 2009 meeting of the Board for Volunteer Firefighters.

- B. General Fund check numbers #9100 through #9139, in the amount of \$29,773.74.
- C. Payroll #3B in the amount of \$506,417.05.

## **V. COMMITTEE REPORTS**

### **A. EMS - MEDIC ONE**

No report.

### **B. CAPCOM**

Chairman Houser reported on the meeting held earlier in the day on April 1, 2009. The CAPCOM 911 bill failed in committee on Monday with votes primarily along party lines. There is still hope the contents of the bill will pass this session if it can be attached to another bill.

Houser further reported that CAPCOM voted on their leadership for 2009. Kingsbury was named chairman and Houser was named vice chairman. The next meeting will be dedicated to discussing a strategic plan.

### **C. THURSTON COUNTY FIRE COMMISSIONERS ASSOCIATION**

Vice Chairman Christiansen announced the next meeting will be held April 21, 2009. He further reported on the Regional Fire Authority (RFA) workshop recently attended by several District members. It was an excellent presentation with good lessons learned, however it was clear a RFA will not save money. The advantages of an RFA include improved service and efficiencies in governance.

### **D. THURSTON REGIONAL PLANNING COUNCIL**

Commission Kirkbride announced the next meeting date is April 3, 2009. His roundtable presentation and discussion in May will be led by Wayne Center, Chief of South Kitsap Fire & Rescue.

## **VI. OLD BUSINESS**

None.

## **VII. NEW BUSINESS**

None.

## **VIII. ADMINISTRATIVE REPORT**

- A. Chief Broman informed the Board that when meeting changes are made, the District makes every effort to get the word out to constituents by putting a sign on the door, publishing the change in the Olympian, posting it on the District website and sending emails to those who have requested electronic communication from the District.
- B. Broman reported he has prepared a draft contract for Fitch & Associates which has been reviewed by the District attorney. Terms of payment will be modified so that one-third will not be paid at the time the contract is signed as is prohibited by state law; contract is rewritten so that payment will only be made for work actually completed. Further, a cancellation of the project by the contractor has been clarified to indicate payment on the contract will only be paid for work completed at the time of cancellation.
- C. Broman is in the process of drafting a response to a letter received by Mrs. Went. He will bring the draft letter to the Commissioners for their approval and prepare for mail before the next meeting.
- D. Broman commented on first quarter response statistics for 2009 compared to statistics at the end of first quarter 2008. He will prepare a written document for distribution next meeting.
- E. Broman shared a certificate presented to the District by Thurston County Auditor, Kim Wyman, for having the highest voter turnout at the last general election.

**IX. COMMISSIONERS' COMMENTS**

Commissioner Christiansen requested a written schedule of all homeowners association meetings that are held at Lacey Fire District.

Christiansen further shared from recent reflections on the work of the Fire District and reminded rescue personnel that we do not forget that you are American heroes 24/7, ready to give your life to protect the lives and property of others.

**X. OTHER INFORMATION**

None.

**XI. PENDING LIST**

	<b>Item</b>	<b>Status</b>
A.	Suggestion Box Proposal	Policy Documents to be developed.

B.	Handbook Draft Revision 3	Policy Documents to be developed.
C.	Extended care for LEOFF 1 employees	Insurance Providers are reviewing applications.
D.	Station Security: Vehicles in Parking Lot	Assigned to Chief Broman to research alternatives and cost.
E.	Juvenile Fire setter Program	Evaluate county-wide program
F.	Maintenance Shop	Evaluate contract work for shop; Meridian Hughes has expressed interest, pending proposals to other surrounding Fire districts.

## XII. HEARING OF PUBLIC/MEMBERS PRESENT

Comments were made from a visiting retired Fire Chief from eastern New York state.

*Next meeting: Thursday, April 16, 2009 – 5:30 pm*

## XIII. ADJOURNMENT

The meeting was adjourned at 6:45 p.m.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

ATTEST: \_\_\_\_\_  
Secretary