

**THURSTON COUNTY FIRE DISTRICT THREE
BOARD OF FIRE COMMISSIONERS**

MINUTES OF THE MEETING

April 16, 2009

I. CALL TO ORDER, FLAG SALUTE: 5:30 pm

Present:

Chairman Houser
Vice Chairman Christiansen
Commissioner Kirkbride

II. AGENDA APPROVAL

MOTION: To approve the agenda as presented.

Motion: Commissioner Kirkbride
Second: Vice Chairman Christiansen
Vote: Unanimous
Motion carried.

III. HEARING OF THE PUBLIC/MEMBERS PRESENT

No comment.

IV. APPROVAL OF CONSENT AGENDA

MOTION: To approve the Consent Agenda as presented.

Motion: Commissioner Kirkbride
Second: Vice Chairman Christiansen
Vote: Unanimous
Motion carried.

- A. Minutes of the April 1, 2009 regular meeting of the Board.
- B. General Fund check numbers #9156 through #9193, in the amount of \$65,573.91.
- C. Payroll #4A in the amount of \$361,475.15.

V. COMMITTEE REPORTS

A. EMS - MEDIC ONE

Commissioner Kirkbride reported on the meeting held April 15, 2009 as follows:

- Medic One received notification from St. Peter Hospital of a modification in the process for admitting heart patients needing dilation resulting in meeting the patients medical needs in about 30 minutes rather than the previously 90 minutes or so.
- Previous survival rate of cardiac patients in Thurston County was 28-30%, about 2nd or 3rd in the nation. Recent modifications to paramedic procedures increased the survival rate to 42% in 2008, just eclipsing Pierce and King counties at 49%.
- Changes in legislation passed this year include: State certification process was previously funded by the State; costs are now being deferred to local agencies for certification of emergency medical personnel and vehicles. Costs are estimated at \$100 per personnel, per vehicle per year; and, the state will no longer be involved in testing EMS and are looking to streamline the process through Federal certification. More information will be coming.
- By-law changes were adopted at the last meeting and the Board of County Commissioners concur so the by-law changes are now official.
- A new computerized system was installed that interfaces with the dispatch system which then signals the nearest units to be dispatched in emergency responses. In testing, the system worked great but when installed it did not work. They have now repaired the software glitch and they are now prepared to begin using the new system.
- A new budget committee was formed and is comprised of Chairman McPhee, citizen Halvorson and Commissioner Kirkbride.
- All Medic Units will receive new defibrillators so that all units have voice recording capabilities to review the history of emergency responses.

B. CAPCOM

Next meeting will be Wednesday, May 6, 2009.

C. THURSTON COUNTY FIRE COMMISSIONERS ASSOCIATION

No report.

D. THURSTON REGIONAL PLANNING COUNCIL

Commissioner Kirkbride reported on the last meeting regarding transfer of development rights; there will likely be no significant impact on the district however. There was also a presentation on the upcoming census and the beginning of the stimulus package projects. Kirkbride reiterated that he is sponsoring the roundtable discussion on May 1st and Wayne Center, chief of the Kitsap Fire & Rescue and President of State Chief's Association, will make a presentation on Regional Fire Authority. Lastly, a committee was formed to plan a forum relating to walking, biking and transporting school children safely.

VI. OLD BUSINESS

None.

VII. NEW BUSINESS

None.

Meeting was adjourned at 5:45 pm to Executive Session for a teleconference with the District's attorney related to matters of litigation. Meeting reconvened at approximately 6:05 pm.

VIII. ADMINISTRATIVE REPORT

- A. Chief Broman distributed financial reports relating to first quarter revenue, expenditures through the first quarter and an accounting of unbudgeted expenses approved by the Board from cash carry forward from the previous fiscal year.
- B. Chief Broman reviewed our current general liability insurance policy, set to renew on May 1, 2009. Broman recommends renewal of the brokered insurance for 2009-2010. A discussion ensued regarding adding coverage for theft or embezzlement as was recently revealed at District 13 where the Administrative Assistant embezzled \$165,000 but the District was only insured for \$100,000 and lost the remaining \$65,000 plus attorney's and auditor's fees. Broman estimates this will only increase the premium about \$200 per year.
- C. Chief Broman praised staff for the work in producing an excellent 2008 Annual Report.

IX. COMMISSIONERS' COMMENTS

Vice Chairman Christiansen mentioned a citizen letter received at the last EMS Council meeting. It was very complimentary of emergency personnel. Chief Brooks added that this really speaks to the excellent coordinated efforts of emergency medical responders. He further reported that the gentleman was revived, he spoke with him last night and is recovering at home.

Commissioner Kirkbride reiterated his appreciation for "a job well done" in the preparation of the 2008 Annual Report.

Chairman Houser complimented Vice Chairman Christiansen on the quality of an email he sent to citizen, Army Major Carl Jacquet, now stationed in Baghdad, Iraq. The email was eloquent and specific; an excellent personal service on behalf of the District.

X. OTHER INFORMATION

None.

XI. PENDING LIST

	Item	Status
A.	Suggestion Box Proposal	Policy Documents to be developed.
B.	Handbook Draft Revision 3	Policy Documents to be developed.
C.	Extended care for LEOFF 1 employees	Insurance Providers are reviewing applications.
D.	Station Security: Vehicles in Parking Lot	Assigned to Chief Broman to research alternatives and cost.
E.	Juvenile Fire setter Program	Evaluate county-wide program
F.	Maintenance Shop	Evaluate contract work for shop; Meridian Hughes has expressed interest, pending proposals to other surrounding Fire districts.

XII. HEARING OF PUBLIC/MEMBERS PRESENT

Next Thurston Regional Planning Council meeting is the first Friday of the month at 2424 Bristol Court near the Courthouse at the Planning Council's offices at 8:30 am and it is open to the public.

Board retreat will take place on Saturday, May 16, 9:00 - 2:00 in the District Board room.

Next meeting: Thursday, May 7, 2009 – 5:30 pm

XIII. ADJOURNMENT

The meeting was adjourned at 6:25 pm.

Chairperson

Commissioner

Commissioner

ATTEST: _____

Secretary