

**THURSTON COUNTY FIRE DISTRICT THREE
BOARD OF FIRE COMMISSIONERS**

MINUTES OF THE MEETING

May 21, 2009

I. CALL TO ORDER, FLAG SALUTE: 5:35 pm

Present:

Chairman Houser
Vice Chairman Christiansen
Commissioner Kirkbride

II. AGENDA APPROVAL

MOTION: To approve the agenda as written.

Motion: Commissioner Kirkbride
Second: Vice Chairman Christiansen
Vote: Unanimous
Motion carried.

III. HEARING OF THE PUBLIC/MEMBERS PRESENT

No comment.

IV. APPROVAL OF CONSENT AGENDA

MOTION: To approve the Consent Agenda as written.

Motion: Commissioner Kirkbride
Second: Vice Chairman Christiansen
Vote: Unanimous
Motion carried.

- A. Minutes of the May 7, 2009 regular meeting and the May 16, 2009 special meeting of the Board of Fire Commissioners.
- B. General Fund check numbers 9262 through 9297 in the amount of \$111,388.63.
- C. Donation Fund check number 9298 in the amount of \$16.26.
- D. Payroll #5A in the amount of \$359,962.46.

Discussion:

Vice Chairman Christiansen asked for clarification regarding warrants paid.

As a follow-up, Chief Pearson reported that he met with Puget Sound Energy at Station 34 to look into the discrepancy in last month's power bill. It was discovered that the meter may not be working properly. PSE replaced the meter and will test the old meter. It is likely we will receive a credit for the month the bill was so high.

Chief Broman distributed a summary of 2009 Unbudgeted Expenses through 4/30/2009 which revealed total expenditures of \$188,025.30.

V. COMMITTEE REPORTS

A. EMS - MEDIC ONE

Commissioner Kirkbride reported on the meeting held May 20, 2009.

- A Proclamation of EMS week was approved for the week of May 17-23, 2009. A copy of the Resolution was distributed to the Board. An advertisement will run in the Olympian thanking all Emergency Medical Personnel.
- A report of ALS data was reported for 2008, noting a substantial decrease in both ALS calls and transport calls. However, it is too early to determine if this is truly a statistical trend.
- One student applicant was approved for a \$1,000 EMT scholarship.
- Preston Wallace will graduate as an EMT on June 5, 2009.
- Executive Session was held to evaluate the current medical program director and approved a \$1,500 bonus for 2009. Further, a search for a new medical program director has resumed to replace current director, Dr. Joe Pellicer, who is resigning to direct the St. Peter Hospital Emergency Program.

B. CAPCOM

No report; however, Chairman Houser commented that the strategic planning group is continuing to meet.

C. THURSTON COUNTY FIRE COMMISSIONERS ASSOCIATION

Chairman Houser reported that the last meeting of the Association was not a regular agenda but there was a presentation: "2008 Association of Public-Safety Communications Officials (APCO) Project retains Survey Review." A copy of the survey was distributed to the Board.

D. THURSTON REGIONAL PLANNING COUNCIL

No report.

VI. OLD BUSINESS

A. Settlement with the City of Lacey

The formal settlement agreement with the City of Lacey was distributed for the consideration. The Board reviewed the agreement at their recent Board retreat.

MOTION: To approve the settlement agreement as presented and authorize Chairman Houser and Chief Broman to sign the document on behalf of the Commission.

Motion: Commissioner Kirkbride

Second: Vice Chairman Christiansen

Vote: Unanimous

Motion carried.

Chairman Houser expressed his appreciation to Chief Broman and Chief Pearson for their work throughout the mediation process. He further commented on the excellent manner in which Steve DiJulio has served the District over the past 15 years and the fine work in drafting the agreement.

Commissioner Kirkbride thanks Chairman Houser for his work in the process as well and commented that the settlement is very close to what the District originally asked of the City, specifically that they provide additional funding for staffing Station 35. The caveat is that the contract with the City will end one year earlier than set forth in the contract.

Vice Chairman Christiansen added that ending the contract one year earlier was the City's proposal and our compromise in exchange for additional funding.

VII. NEW BUSINESS

None.

VIII. ADMINISTRATIVE REPORT

- A. Battalion Chief Steve Crimmins distributed a report outlining many of **Lacey Fire District's citizen contacts** throughout the year. He introduced an idea for a quarterly newsletter that could be distributed to citizens electronically and posted on the District website.
- B. Chief Broman commented on a recent meeting of the **Thurston County Special Operations Rescue Team (SORT)**, a collaborative effort involving multiple disciplines and jurisdictions. At the meeting, the membership of elected officials on the policy board was discussed. Chairman Houser expressed his opinion that it makes more sense for the various Chiefs to serve on this board since it is related to technically specialized tactical operations; Commissioner Kirkbride concurred. Vice Chairman Christiansen dissented and stated he believed an elected official should serve on this board alongside the fire chiefs.

- C. Chief Broman asked for the Board’s consideration of our financial support of **City of Olympia’s Fire Training Center** in the amount of \$220,000, which is already set aside for the purposes of fire training. The Board recommended Chief Broman begin development of an appropriate agreement with the City of Olympia if we were to contribute to the project.
- D. Chief Broman distributed a **Draft Strategic Plan** to be reviewed at the upcoming Board workshop on May 22, 2009.
- E. A reminder from Chief Broman that the schedule for the next Board meeting on June 4, 2009 will begin with the District annual recognition barbeque at 5:30 pm, followed by the regular meeting at 7:30 pm.

IX. COMMISSIONERS’ COMMENTS

The Board thanked those who participated in the re-opening of Station 35 at 7:00 am this past Monday, May 18, 2009.

X. OTHER INFORMATION

None.

XI. PENDING LIST

	Item	Status
A.	Suggestion Box Proposal	Policy Documents to be developed.
B.	Handbook Draft Revision 4	Revision presented on May 21, 2009. Revised document will be circulated among the membership with comments due at the June 4 meeting. Adoption of the Handbook is scheduled for June 18.
C.	Juvenile Fire Setter Program	Excellent report given by fire fighter Rob Randall. Commissioner Houser offered assistance in connecting Randall with juvenile prosecutors to promote the program.
D.	Maintenance Shop	Evaluate contract work for shop; Meridian Hughes has expressed interest, pending proposals to other surrounding Fire districts.

XII. HEARING OF PUBLIC/MEMBERS PRESENT

Kelly Perry, union representative, expressed appreciation to fire fighters like Rob Randall who are working above and beyond the call of duty to serve the citizens of the District. Perry further expressed support for the litigation agreement with the City and thanked the Commissioners and management for their many hours of hard work.

Lt. Perry expressed a desire for the members to be given time to carefully review and comment on the strategic plan.

Lt. Perry further stated that, while he does not foresee any problems with the minor revisions made to the handbook, he agrees the members will appreciate an opportunity to review the document one last time and to comment on any concerns.

B/C Steve Crimmins encouraged the Board to support the City of Olympia's new training center and commented about the need for a fire training facility in Thurston County.

Commissioner Houser announced that the old Lacey firehouse is now being leased to former manager of Olympia's Farmers Market. It is now called "Firehouse Farm Fresh Produce." The owner's father was a Fire Chief from Everett and he encouraged members of Lacey Fire District to stop by and introduce yourself.

Next meeting: Thursday, June 4, 2009 – 7:30 pm

XIII. ADJOURNMENT

The meeting was adjourned at 7:10 pm.

Chairperson

Commissioner

Commissioner

ATTEST: _____
Secretary