

**THURSTON COUNTY FIRE DISTRICT THREE
BOARD OF FIRE COMMISSIONERS**

MINUTES OF THE MEETING

June 4, 2009

I. CALL TO ORDER, FLAG SALUTE: 7:30 pm

Present:

Chairman Houser
Vice Chairman Christiansen
Commissioner Kirkbride

II. AGENDA APPROVAL

MOTION: To approve the agenda as written.

Motion: Commissioner Kirkbride
Second: Vice Chairman Christiansen
Vote: Unanimous

Motion carried.

Chairman Houser noted that the Board would convene to Executive session following the regular Board meeting in accordance with RCW 42.30.110 in matters regarding Real Estate.

III. HEARING OF THE PUBLIC/MEMBERS PRESENT

Lacey Fire District citizen, Gene Dobry, announced his candidacy for Lacey Fire Commissioner in the November 2009 election.

IV. APPROVAL OF CONSENT AGENDA

MOTION: To approve the Consent Agenda with corrections to the May 21, 2009 minutes noted.

Motion: Commissioner Kirkbride
Second: Vice Chairman Christiansen
Vote: Unanimous

Motion carried.

A. Minutes of the May 21, 2009 regular meeting and the May 22, 2009 special meeting of the Board of Fire Commissioners.

- B. General Fund checks numbered # 9314 through # 9346 in the amount of \$37,766.76.
- C. Donation Fund checks numbered # 9347 through # 9349 in the amount of \$722.00.
- D. Payroll # 5B in the amount of \$486,082.21.

Corrections to the May 21, 2009 minutes:

- Page 3, VI. A. - last sentence: “in exchange for additional funding~~now~~.”
- Page 3, VIII. B. – last sentence: “an elected official should serve on this board alongside the fire chiefs.”
- Page 5, XII. – last paragraph: “Commissioner Kirkbride-Houser announced that the old Lacey firehouse is now ...”

V. COMMITTEE REPORTS

A. EMS - MEDIC ONE

No report.

B. CAPCOM

No report; however, Chairman Houser announced he sent an email expressing his concern about CAPCOM’s recent discussion about to organize focus groups. He has received no response to date.

C. THURSTON COUNTY FIRE COMMISSIONERS ASSOCIATION

No report. Next meeting will be June 16, 2009.

At the request of the Thurston Fire & Rescue Training Consortium, Vice Chairman Christiansen met to discuss the reasons why Lacey Fire District will no longer participate in the Consortium. He assured them we support what they do but own budget constraints and their unfair fee structure which translated to about 55% of their budget being supported by Lacey Fire District prevented us from renewing our membership.

D. THURSTON REGIONAL PLANNING COUNCIL

No report.

VI. OLD BUSINESS

A. Lacey Fire District Strategic Plan

MOTION: To approve the District’s Strategic Plan with the content as submitted but authorizing Chief Broman to make minor clerical corrections, as necessary.

Motion: Commissioner Kirkbride

Second: Vice Chairman Christiansen

Vote: Unanimous

Motion carried.

B. Employee Handbook

MOTION: To direct Chief Broman to draft a resolution for the Board to adopt authorizing implementation of the Employee Handbook, with a revision to page 23, **Weapons**, indicating the provision is “allowed by state and federal law.”

Motion: Commissioner Kirkbride

Second: Vice Chairman Christiansen

Vote: Unanimous

Motion carried.

The Board praised the staff and members involved in creating the handbook.

VII. NEW BUSINESS

None.

VIII. ADMINISTRATIVE REPORT

- A. Chief Broman provided a copy of the signed litigation settlement with the City of Lacey was provided to the Commissioners for the records.
- B. Beginning on Monday, Broman announced that Board meetings will be advertised on the digital reader board at the corner of Franz and Pacific.
- C. Chief Broman and the Board expressed their deep appreciation to the staff for their efforts in organizing the annual recognition dinner this evening.

IX. COMMISSIONERS’ COMMENTS

Commissioner Kirkbride especially thanked Wendy Sternsheim for her leadership and organization that positively contributes to the Department. He further noted that the award she received at the recognition dinner this evening shows the appreciation the department has for her and her hard work as well.

X. OTHER INFORMATION

Chairman Houser read a note from the suggestion box to restripe the apron lines in white or yellow for improved visibility, especially at night. The suggestion was given to Chief Broman for consideration and action.

XI. PENDING LIST

	Item	Status
A.	Suggestion Box Proposal	Policy Documents to be developed.

B.	Juvenile Fire Setter Program	Randall continues to promote program.
C.	Maintenance Shop	Evaluate contract work for shop; Meridian Hughes has expressed interest, pending proposals to other surrounding Fire districts.

XII. HEARING OF PUBLIC/MEMBERS PRESENT

Terry Ware shared his personal experience with his father and the importance of the Vial of Life program. The Board thanked him for sharing his experience.

Next meeting: Thursday, June 18, 2009 – 5:30 pm

XIII. ADJOURNMENT

The regular meeting was adjourned at 8:10 pm and the Board convened to Executive Session on matters of real estate. Executive session adjourned at 8:50 pm. No action was taken.

Chairperson

Commissioner

Commissioner

ATTEST: _____
Secretary