

**THURSTON COUNTY FIRE DISTRICT THREE  
BOARD OF FIRE COMMISSIONERS**

**MINUTES OF THE MEETING**

**July 16, 2009**

**I. CALL TO ORDER, FLAG SALUTE: 5:30 pm**

**Present:**

Chairman Houser  
Commissioner Kirkbride

**II. AGENDA APPROVAL**

**MOTION:** To approve the agenda with an invitation by Chief Broman to view the new Aid Unit following the meeting.

Motion: Commissioner Kirkbride

Second: Chairman Houser

Vote: Unanimous

**Motion carried.**

**III. HEARING OF THE PUBLIC/MEMBERS PRESENT**

None.

**IV. APPROVAL OF CONSENT AGENDA**

**MOTION:** To approve the Consent Agenda as presented.

Motion: Commissioner Kirkbride

Second: Chairman Houser

Vote: Unanimous

**Motion carried.**

Discussion: After a brief discussion about invoices for auto parts , Commissioner Kirkbride asked Chief Broman to prepare an itemized list of these expenditures each month and distribute it to the Board via email rather than take additional meeting time to discuss this kind of detail.

- A. Minutes of the July 2, 2009 regular meeting and the July 9, 2009 special meeting of the Board of Fire Commissioners.
- B. General Fund checks numbered # 9615 through # 9648 in the amount of \$40,793.94.
- C. E.R.& R. Fund check # 9649 in the amount of \$94,192.20.
- D. Payroll # 7A in the amount of \$389,330.20.

## **V. COMMITTEE REPORTS**

### **A. EMS - MEDIC ONE**

Commissioner Kirkbride reported on the July 15 meeting.

- There was an update report made on the Safe Kids program which encourages kids to walk or ride their bike to school.
- In conjunction with Thurston Regional Planning Council, the EMS Council recently made a Safe School presentation to Madison Elementary.
- There was an encouraging report made on a recent cardiac save due to the rapid response of Medic One.
- Chiefs Broman and Brooks made a presentation to the EMS Council on staffing and how to accomplish that and minimize the amount of overtime pay.
- The 35<sup>th</sup> anniversary celebration of Medic One will be held August 6, 11:00 am to 3:00 pm at the Medic One facility.

### **B. CAPCOM**

No report however Chairman Houser announced the next meeting will be Wednesday, August 12. This will be a joint meeting to discuss the budget.

### **C. THURSTON COUNTY FIRE COMMISSIONERS ASSOCIATION**

No report however Commissioner Kirkbride announced the next meeting will be Tuesday, July 21. Chief Broman commented that it is a joint meeting with the fire chiefs; Kim Wyman, Thurston County Auditor, will discuss elections and the voters' pamphlet. There will also be a presentation of the draft plan for continuing fire inspections in the County.

### **D. THURSTON REGIONAL PLANNING COUNCIL**

Commissioner Kirkbride reported the following from the July 10 meeting:

- All economic stimulus package contracts are on schedule for completion.
- The United Way made a community information presentation to the Council.
- There was a report on local area housing foreclosures. Most of the foreclosures are concentrated in newer housing developments on the east side of the District.
- A Council retreat is scheduled for September 11, 8:30 am – 3:00 pm at the Lacey Community Center.

#### **E. CITY ASSETS / LACEY FIRE DISTRICT**

Chairman Houser reported that the District team continues to meet with the City of Lacey regarding distribution of assets and the City's plans to operate their own fire department. At the July 15 meeting, both parties reviewed a list of items that will need funding to run a fire department. Chief Broman was asked to prepare a cost analysis of these items to present at the next meeting scheduled for July 29.

Chairman Houser scheduled a workshop for the Board to review the list and cost analysis before presentation to the City of Lacey. The workshop is scheduled for July 24, 7:00 am, Lacey Fire District Conference Room.

#### **VI. OLD BUSINESS**

None.

#### **VII. NEW BUSINESS**

None.

#### **VIII. ADMINISTRATIVE REPORT**

No report.

## IX. COMMISSIONERS' COMMENTS

Commissioner Kirkbride reported on a letter he had received from a Lacey Fire District resident complaining about the response from both dispatch and the Thurston County Sheriff's office when she called to report a fireworks show in her neighborhood on July 10 at 11:30 pm. With each inquiry, she was told the fireworks display was permitted. On further investigation, Commissioner Kirkbride discovered the County had authorized the fireworks display.

Commissioner Kirkbride requested that Chief Broman draft a letter to Thurston County Commissioners opposing the permitting of out of season fireworks displays in local neighborhoods.

Chairman Houser fully endorsed this request and further added a request that the County provide a copy of their policies and procedures for permitting fireworks shows.

Chairman Houser distributed an announcement about a free 3-day seminar to be held at the SeaTac Fire Department August 10-12 entitled *NFIRS: Advanced Data Analysis & Problem Solving Techniques to include Analyzing Coverage Capabilities & Standards of Response Cover*.

Chairman Houser distributed a chart outlining the increases in health care premiums from the Washington Fire Commissioners Association for information purposes only.

## X. OTHER INFORMATION

None.

## XI. PENDING LIST

	Item	Status
A.	Suggestion Box Proposal	Staff to develop draft.
B.	Vehicle Maintenance Program	Evaluate consultant recommendations on program.
C.	Juvenile Firesetter Program	4 <sup>th</sup> quarter 2009 progress report.
D.	PIO Program	Develop job expectations.

## XII. HEARING OF PUBLIC/MEMBERS PRESENT

Lt. Steve Brooks provided an overview of a refurbished Aid Unit prior to touring the vehicle.

- The unit was a surplus Medic One paramedic rig, which had over 200,000 miles on the chassis but with a functionally sound patient compartment.
- The Board approved the re-chassis of the vehicle using money from the E.R. & R. Fund; this approach saved the District \$50,000 over the cost of a new unit.
- A new oxygen system and new lighting have been purchased and will be installed to meet current standards.
- This refurbished unit can also function as a medic unit.

*Next meeting: Thursday, August 6, 2009 – 5:30 pm*

### **XIII. ADJOURNMENT**

The regular meeting was adjourned at 6:10 pm followed by a tour of the new medic.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

ATTEST: \_\_\_\_\_  
Secretary