

**THURSTON COUNTY FIRE DISTRICT THREE  
BOARD OF FIRE COMMISSIONERS**

**MINUTES OF THE MEETING**

**October 1, 2009**

**I. CALL TO ORDER, FLAG SALUTE: 5:30 pm**

**Present:**

Chairman Houser  
Vice Chairman Christiansen  
Commissioner Kirkbride

**II. AGENDA APPROVAL**

**MOTION:** To approve the agenda as written.

Motion: Commissioner Kirkbride  
Second: Vice Chairman Christiansen  
Vote: Unanimous

**Motion carried.**

**III. HEARING OF THE PUBLIC/MEMBERS PRESENT**

None.

**IV. APPROVAL OF CONSENT AGENDA**

**MOTION:** To approve the consent agenda as written.

Motion: Commissioner Kirkbride  
Second: Vice Chairman Christiansen  
Vote: Unanimous

**Motion carried.**

- A. Minutes of the September 17, 2009 regular meeting of the Board of Fire Commissioners.
- B. General Fund checks numbered # 9859 through # 9890 in the amount of \$22,018.10.
- C. Payroll # 9B in the amount of \$487,784.59.

## **V. COMMITTEE REPORTS**

### **A. EMS - MEDIC ONE**

Commissioner Kirkbride distributed the proposed reorganization chart for joint support services as described at the last meeting.

### **B. CAPCOM**

No report.

### **C. CITY / DISTRICT LIAISON**

No report.

### **D. THURSTON COUNTY FIRE COMMISSIONERS ASSOCIATION**

No report.

### **E. THURSTON REGIONAL PLANNING COUNCIL**

No report.

## **VI. OLD BUSINESS**

None.

## **VII. NEW BUSINESS**

Vice Chairman Christiansen distributed a sample District newsletter that could be used for both electronic and regular mail distribution. He stated that he is looking to secure a sponsor that would cover the cost of printing and postage.

## **VIII. ADMINISTRATIVE REPORT**

Chief Broman distributed the Educational Assistance Program Utilization worksheet through 9/20/2009 as requested at the last meeting.

## **IX. COMMISSIONERS' COMMENTS**

Vice Chairman Christiansen thanked Chief Dickson and Wendy Sternshein for their help in preparing and editing the quarterly newsletter.

Christiansen announced that Sharon Kirk will be assuming the payroll duties for the District.

## X. OTHER INFORMATION

None.

## XI. PENDING LIST

	Item	Status
A.	Suggestion Box Proposal	Staff to develop draft.
B.	Vehicle Maintenance Program	Reopen discussion with Hughes.
C.	Juvenile Firesetter Program	4 <sup>th</sup> quarter 2009 progress report.
D.	PIO Program	Develop job expectations.
E.	Joint Assistance project with the Tribes	Christiansen will secure appointments with the tribal leaders.

## XII. HEARING OF PUBLIC/MEMBERS PRESENT

None.

*Next meeting: Thursday, October 15, 2009 – 5:30 pm*

## XIII. ADJOURNMENT

The meeting adjourned to Executive Session with the District's attorney via telephone conference call regarding matters of litigation at 5:45 pm. The Executive Session closed at 7:10 p.m. and the regular meeting was adjourned with no further discussion or action.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

ATTEST: \_\_\_\_\_  
Secretary